



REPUBLIC OF THE PHILIPPINES  
**Commission on Audit**  
**CORDILLERA ADMINISTRATIVE REGION**  
Km 6, Barangay Betag, La Trinidad, Benguet

**REQUEST FOR QUOTATION**  
No. 2023-05-28

May 10, 2023

Name of Company \_\_\_\_\_

Address \_\_\_\_\_

The Commission on Audit - Cordillera Administrative Region intends to apply the sum of **₱238,481.25** being the Approved Budget for the Contract (ABC) to payments under the contract for **Procurement of Professional Engineering Services for the Construction of Records Audit Evidence Management Unit (RAEMU) Building** at the **COA PSAO, Bulanao, Tabuk City, Kalinga** in accordance with Section 53.9 (Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of RA No. 9184.

Please quote your best offer for the work items described under the Bill of Quantities below, subject to the terms and conditions provided. Submit your quotation duly signed by your duly authorized representative not later than **May 22, 2023, 10:00 AM**, in the return envelope duly signed and sealed. For online submission, you may email your quotation to [twgcoacar@gmail.com](mailto:twgcoacar@gmail.com) not later than said date and time.

**NOVER M. BATE**  
BAC Chairperson

**Terms and Conditions:**

1. Bidders must quote for all the items.
2. Price quotations must be valid for a period of 120 calendar days.
3. Price quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.
4. **Bidders must support offer with its Company Profile, Organizational Chart showing the four disciplines (Civil/ Structural Engineer, Electrical Engineer, Sanitary Engineer, and Mechanical Engineer)**
5. Bidder with the Single or Lowest Calculated and Responsive Quotation shall submit the following documents before issuance of the Job Order:
  - § Mayor's/Business Permit, or Certificate of Platinum Membership
  - § PhilGEPS Registration Number, or Certificate of Platinum Membership
  - § Income/Business Tax Return (For ABCs above ₱500,000.00)
  - § Omnibus Sworn Statement (For ABCs above ₱50,000.00)
6. Payment shall be made after performance of the works and inspection thereof, and upon submission of the required documents subject to 10% retention to be released upon completion of the construction project.
7. In case of breach of contract, liquidated damages shall be imposed in accordance with Section 68 of the 2016 Revised IRR of RA No. 9184.

Drawings attached as Annex A

Bill of Quantities

After having carefully read and accepted the Terms and Conditions, we submit our quotation/s for the work item/s as follows:

Item No.	Description	Quantity	Unit	Price Quotation
	Engineering Design, Working Drawing, Plans, Specifications:			
I	Structural Works	1.00	Lot	
II	Plumbing & Sanitary Works			
III	Electrical Works			
IV	Mechanical Works			
V	Contingencies			
	Note: Delivery period shall be <b>30 Calendar Days</b> from receipt of Job Order			
	Please see attached Specific Deliverables & Other Requirements			
	Total	238,481.25		

(Printed Name and Signature)

(Position or Designation)

(Name of Company)

(Telephone or Mobile No.)

(email Address)

(Date)