

PURCHASE ORDER COMMISSION ON AUDIT - CAR

Supplier : PRINCE PLAZA HOTEL
Address : Legarda Road, Baguio City
TIN :

P.O. No. : 2022-07-66
Date : 26-Jul-22
Mode of Procurement : SVP

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Del COA CAR

Delivery Term On the scheduled dates of seminars

Date of Del On the scheduled dates of seminars

Payment Term : CHECK / LDDAP-ADA

| Stock/ Property No. | Unit | Description | Quantity | Unit Cost | Amount |
|------------------------|------|--|----------|-----------|------------|
| | pax | Per AOC No. 44-2022 dated July 18, 2022 LIVE-OUT SEMINAR-WORKSHOP (HFT&K Seminars) September 6-8, 2022 - Class 1 September 6-8, 2022 - Class 2 September 12-15, 2022 - Class 3 September 13-16, 2022 - Class 4 (55 pax X 4 days X 4 classes = 880 pax) a. Meals and Snacks (55 pax per class) AM Snack Lunch (rice, 3 viands- meat, vege & fish, dessert, soup & bottled water 350 ml or more) PM Snacks b. Conference Hall 2 Conference Halls for Class 1 & Class 2 2 Conference Halls for Class 3 & Class 4 Hall can accommodate at least 55-70 pax with 1 meter or more social distancing - w/ set up table & chairs for the workshop - w/ whiteboard - w/ aircon and/or fan - w/ podium - w/ sound system and microphones - w/ extension wires - w/ free flowing coffee and hot/cold water during the function - w/ directional signage - Streamer - w/ clean comfort room w/ enough water, hand soap and tissue - w/ standby thermometer for body temp check (for every conference room - w/ ready hand sanitizer (for every room) The location should be within Baguio City proper (with easy accessibility to public transport) and which shall be subject to verification, inspection and evaluation by COA -CAR xxx | 880 | 675.00 | 594,000.00 |

POSTED ON THE BULLETIN BOARD
 & OTHER CONSPICUOUS PLACE:
8/1/2022 TERESITA T. MARTIN
 Date Noted by Service Chief, ATFS

(Total Amount in Words) FIVE HUNDRED NINETY FOUR THOUSAND PESOS only 594,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,


Signature over Printed Name of Supplier


CECILIA G. ANCHETA
Regional Director

Date: 8-01-22

Source of Fund : BTI - Seminar Fees

ORS/BURS No. : 2022-07-63

Funds Available : ₱ 594,000.00

Date of the ORS/BURS: July 28, 2022

Amount : ₱ 594,000.00

ANNJANETTE G. OMBAJIN

Signature over Printed Name of Regional Accountant/Head of Accounting Division/Unit