

**PURCHASE ORDER
MISSION ON AUDIT - CAF**

Supplier : **PANGHOI ENTERPRISES**
Address : **Magsaysay Ave., Baguio City**
TIN :

P.O. No. : **2022-07-63**
Date : **13-Jul-22**
Mode of Procurement : **SVP**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Del **COA CAR**

Date of Del **within 30 days from receipt hereof**

Delivery Term **within 30 days from receipt hereof**

Payment Term : **CHECK / LDDAP-ADA**

Stock/ Property No	Unit	Description	Quantity	Unit Cost	Amount
		Per AOC No 42-2022 dated July 12, 2022			
	pc	BALLPEN, Black, ballpoint pen, fine, 0.7mm tip size, oil base	48	10.00	480.00
	pc	BALLPEN, Blue, ballpoint pen, fine, 0.7mm tip size, oil base	48	10.00	480.00
	ream	BOND PAPER, Multicopy, 80gsm, size 215 9 mm x 279 4 mm (Short)	50	180.00	9,000.00
	pc	FOLDER, Expanding Pressboard, Long, White/Cream	200	28.00	5,600.00
	box	PAPER CLIP, vinyl plastic coat, length 50mm, big	30	15.00	450.00
	pack	PARCHMENT PAPER, 8"11in (Short), at least 80gsm, 10s/pack	20	58.00	1,160.00
	pc	RULER, Plastic, Flexible, 12in	20	10.00	200.00
	pair	SCISSORS, Ergonomic Handle, Steel, 6in	10	80.00	800.00
	pc	SIGN PEN, Black, Liquid Gel ink, 0.7mm needle tip	60	25.00	1,500.00
	pc	SIGN PEN, Blue, Liquid Gel ink, 0.7mm needle tip	60	25.00	1,500.00
	roll	TAPE, Double-Sided Double-Adhesive, width 24mm (±1mm) 10yards	10	44.00	440.00
		IT Supplies			
	pc	EXTERNAL HARD DRIVE, 1TB	2	2,280.00	4,560.00
	pc	FLASH DRIVE, 32gb, USB 3.0	10	385.00	3,850.00
	pc	UNINTERRUPTIBLE POWER SUPPLY, 300W, 650VA, Output Connections (4) NEMA 5-15R (Battery Back), Connections NEMA 5-15P, Lead-acid battery, Typical recharge time 8hrs, Nominal Battery Voltage 12 V, Battery Volt-Amp-Hour Capacity 84			9,450.00
		Janitorial Supplies			
	piece	CHAMOIS Synthetic, 25"40cm			
	can	DETERGENT POWDER, 1kg	20	68.00	1,360.00
	gal	DISINFECTANT CHLORINE BLEACH, approx 4L	20	180.00	3,600.00
	pack	FABRIC CONDITIONER, Refill pack, 1000ml /pack	10	210.00	2,100.00
	pack	LIQUID HAND SOAP, Refill Pack, 500ml	20	165.00	3,300.00
	can	INSECT REPELLENT, Aerosol, 400-500ml	20	150.00	3,000.00
	pc	STICKBROOM	10	50.00	500.00
	pc	TISSUE, Interfolded Kitchen Paper Towel, Fullcut, Chlorine free, 100% Virgin Pulp, 175-ply, 100% recycled (100% recycled), 1000	100	45.00	4,500.00
	pack	TOILET TISSUE PAPER, Chlorine-free, 1-ply, 2-ply, dust-free, 12 rolls in a pack			12,000.00
	pack	Trashbag, Black, M, 100s		350.00	1,050.00
	pack	Trashbag, Black, L, 100s		370.00	1,110.00
	pack	Trashbag, Black, XL, 100s		400.00	800.00

POSTED ON THE BULLETIN BOARD & OTHER CONSPICUOUS PLACE.
Date: July 20, 2022
Noted by: [Signature]
Service Chief, ATIS

PANGHOI ENTERPRISES
58 Magsaysay Avenue
Baguio City 2600
SMART 0919-454-4659
GLOBE 0916-713-0209
Landline (0751) 442-4629
panghoienterprises@gmail.com

(Total Amount in Words) **SEVENTY FOUR THOUSAND FIVE HUNDRED TEN PESOS ONLY** 74,510.00

In case of failure to make the full delivery within the period specified above, a penalty of one percent (1/10) of one percent for every day of delay shall be imposed on the undelivered portion.

[Signature]
Lois Pang Uy

Very truly yours,

[Signature]
CECILIA G. ARCHETA
OIC-Regional Director

Date: **July 20, 2022 (Wednesday)**

Source of Fund : **RAF General Fund**

Funds Available : **₱ 74,510-**

ORS/BURS No. : **2022-07-402**

Date of the ORS/BURS: **July 14, 2022**

Amount : **₱ 74,510-**

[Signature]
ANJUANETTE G. OMBAJIN 7/19/2022

Signature over Printed Name of Regional Accountant/Head of Accounting Division/Unit