

**PURCHASE ORDER
COMMISSION ON AUDIT - CAR**

Supplier: **PANGHOI ENTERPRISES** P.O. No.: **2022-04-36**
 Address: **Magsaysay Ave., Baguio City** Date: **26-Apr-22**
 TIN: Mode of Procurement: **SVP**

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Del COA CAR Delivery Term **within 30 days from receipt hereof**
 Date of Del within 30 days from receipt hereof Payment Term: **CHECK / LDDAP-ADA**

Stock/Property	Unit	Description	Quantity	Unit Cost	Amount
Per AOC No. 19-2022 dated Apr. 21, 2022					
	pc	DOCUMENT STORAGE BOX, Kraft, 15.5x12.5x11.2 inches	20	88.00	1,760.00
	box	PAPER CLIP, vinyl/plastic coat, length: 50mm, big	10	15.00	150.00
		IT Supplies			
	pc	DIGITAL VOICE RECORDER, Portable, Alloy material shell, HD timer recording, Automatic noise adjustment & file saving, MP3 player, USB stick, Built-in high-fidelity speaker, Password-protected, 8Gb internal memory with up to 32Gb expanded memory TF card (for ORD & ATFS)	2	1,480.00	2,960.00
	pc	EXTERNAL HARD DRIVE, 1TB	2	2,420.00	4,840.00
	pc	TONER CARTRIDGE, HP Laserjet Enterprise M507, 89A (CF289A)	5	8,580.00	42,900.00
	pc	DUSTPAN, metal, big	5	185.00	925.00
	can	INSECTICIDE, Aerosol, 400-500ml	10	145.00	1,450.00
	kilo	RUG, Cotton, per bundle/kilo		60.00	300.00
	pc	SPIN MOP Microfiber ref	8	150.00	1,200.00
	pc	TRASH BIN, Sorting, Swing-Lid, Black & Gray colors for recycling purpose	10	330.00	3,300.00
	pack	TRASH BAG, Black, Large, 10s/pack		41.00	1,230.00

Total Amount in Words **SIXTY ONE THOUSAND ONE HUNDRED AND FIFTY NINE ONLY** **81,015.00**

In case of failure to make the full delivery within the period specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.
 Conformer: *Lois Pang Uy* Very truly yours, *CECILIA G. ANCHETA*
 panghoienterprises@gmail.com

Signature over Printed Name of Supplier: **Lois Pang Uy**
 Date: **May 13, 2022 (Friday)**
 Signature over Printed Name of Regional Accountant/Head of Accounting: **ANNJANETTE C. OMBAN**
 Date: **05/13/2022**
 Division/Unit: **CGA**

Source of Fund: **RAF General Fund**
 Funds Available: **₱ 61,015.-**
 ORS/BURS No.: **2022-05-201**
 Date of the ORS/BURS: **May 11, 2022**
 Amount: **₱ 61,015.-**

ATFS
 CGA/ETT/AFO/GDW/hpa

**POSTED ON THE BULLETIN BOARD
 CONSPICUOUS PLACE.**
 Date: **MAY 16 2022**
 Noted by: **EDNA I. IOMELDEN**
 Service **CGA/ETT/AFO/GDW/hpa**
 ATFS

Per Abstract **₱ 61,015.-**
 Overstated for:
 Paper clip in abstract (100)
 at Pn DBU
 Disinfectant Spray (1,500)
₱ 61,015.-