

**PURCHASE ORDER**

**COMMISSION ON AUDIT - CAR**

Supplier : **THE STABLE EDUCATIONAL SUPPLY**

P.O. No. : **2022-04-33**

Address : **Lower Bonifacio St., Baguio City**

Date : **26-Apr-22**

TIN :

Mode of Procurement : **SVP**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Deliv **COA CAR**

Delivery Term **within 30 days from receipt hereof**

Date of Deliv **within 30 days from receipt hereof**

Payment Term : **CHECK / LDDAP-ADA**

Stock/Property	Unit	Description	Quantity	Unit Cost	Amount
		<b>Per AOC No. 19-2022 dated Apr. 21, 2022</b>			
	gal	ALCOHOL, ethyl, 70% or higher, scented, approx. 3.785L	30	400.00	12,000.00
	ream	BOND PAPER, Multicopy, 80gsm, size: 210mm x 297mm (A4)	50	180.00	9,000.00
	ream	BOND PAPER, Multicopy, 80gsm, size: 216mm x 330mm (Long)	100	198.00	19,800.00
	pc	ENGINEERS FIELD BOOK	26	63.00	1,638.00
	pc	SIGN PEN, Black, Liquid/Gel ink, 0.7mm needle tip	48	21.75	1,044.00
	pc	SIGN PEN, Blue, Liquid/Gel ink, 0.7mm needle tip	48	21.75	1,044.00
	pc	SIGN PEN, Violet, Liquid/Gel ink, 0.7mm needle tip	24	21.75	522.00
	pc	SIGN PEN, Green, Liquid/Gel ink, 0.7mm needle tip	24	21.75	522.00
	roll	TAPE, PACKAGING, Tan, width: 48mm (±1mm)	10	22.00	220.00
		Janitorial Supplies			-
	gal	DISINFECTANT CHLORINE BLEACH, approx. 4L	20	148.00	2,960.00
	pc	SPIN MOP only (without Bucket) Handle Stainless Steel, Spin Mop Microfiber, Handle-twist & release locking system, built-in hand-press/pump-action spring mechanism	4	300.00	1,200.00
	pc	TISSUE, Interfolded Kitchen/Paper Towel, Pullout, Chlorine-free, 100% Virgin Pulp, 175-pulls, Does not tear when wet (3-pc/pack)	120	43.00	5,160.00

Total Amount in Words **FIFTY FIVE THOUSAND ONE HUNDRED TEN PESOS only** **55,110.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

*JASON ECHASNE* 05/13/22  
Signature over Printed Name of Supplier

*CECILIA G. ANCHETA*  
OIC-Regional Director

Date:

Source of Fund : **RAAF General Fund**

Funds Available : **₱55,110.**

ORS/BURS No. : **2022-05-234**

Date of the ORS/BURS: **May 11, 2022**

Amount : **₱55,110.-**

*ANNJANETTE F. OMBAJIN* 05/13/2022

Signature over Printed Name of Regional Accountant/Head of Accounting  
Division/Unit

ATFS  
CGA/ETT/AFO/GDW/hpa

*Pen Abstract*  
*Items Available*  
*at DBM*

*₱17,160.-*

*(-1,000)*

*₱55,110*

**POSTED ON THE BULLETIN BOARD & OTHER CONSPICUOUS PLACE.**

*May 13, 2022*  
**TERESTA T. MARTIN**  
Chief Administrative Officer - ATFS

Noted by: \_\_\_\_\_  
Service Chief, ATFS