

PURCHASE ORDER COMMISSION ON AUDIT - CAR

Entity Name

Supplier: XWORKS SALES & SERVICES, INC	P.O. No.: 2022-03-25
Address: 692 National Life Bldg., Sessiuon Rd., Baguio City	Date: March 22, 2022
TIN: 006 220 822 000	Mode of Procurement: DCSA

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: COA-CAR	Delivery Term: within 40 days after receipt hereof
Date of Delivery: within 40 days after receipt hereof	Payment Term: CHECK / LLDAP - ADA

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		For PHOTOCOPYING MACHINE FUJI DCVI 2271 SERIES RTU, ITS, OPERATIONS & FINANCE SERVICES			
	tube	DCVII C2273 / DCVI C2271 TONER CARTRIDGE - K	8	8,500.00	68,000.00
	tube	DCVII C2273 / DCVI C2271 TONER CARTRIDGE - C	4	12,500.00	50,000.00
	tube	DCVII C2273 / DCVI C2271 TONER CARTRIDGE - M	4	12,500.00	50,000.00
	tube	DCVII C2273 / DCVI C2271 TONER CARTRIDGE - Y	4	12,500.00	50,000.00
	tube	WASTE TONER CONTAINER	4	2,400.00	9,600.00
	tube	A C3070 TONER CARTRIDGE - K		12,500.00	50,000.00
	tube	A C3070 TONER CARTRIDGE - C		12,500.00	50,000.00
	tube	A C3070 TONER CARTRIDGE - M		12,500.00	50,000.00
	tube	A C3070 TONER CARTRIDGE - Y		12,500.00	50,000.00
	tube	A C3070 WASTE TONER BOTTLE	4	2,400.00	9,600.00
	xx	xx			

**POSTED ON THE BULLETIN BOARD & OTHER
CONSPICUOUS PLACE.**

Date: 04/13/2022

Noted by: [Signature]
Service Chief, ATFS

(Total Amount in Words) **Four Hundred Thirty Seven Thousand Two Hundred Pesos Only*** **437,200.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: **XWORKS**
XWORKS SALES & SERVICES INC
602 National Life Bldg.
Session Road Baguio City
Supplier
Signature over Printed Name: [Signature]
Date: 4/13/22

Very truly yours,
[Signature]
Atty. EDEN D. TINGSON-RAFANAN
Regional Director

Source of Fund: **RAF General Fund**
Funds Available: ₱437,200.

[Signature]
ANNJANETTE F. OMBAJIN 04/12/2022
Signature over Printed Name of Regional Accountant/Head of Accounting Division/Unit

ORS/BURS No.: 2022-04-179
Date of the ORS/BURS: Apr 1, 2022

Amount: ₱437,200.-